



Unit Assessment Report - Four Column

College of the Sequoias

Committee - Institutional Planning and Effectiveness

Purpose Statement: Monitor and assess the ongoing effectiveness of the integrated institutional planning processes through the implementation of the Strategic Plan.

- Membership:**
- Vice President of Academic Services, Co-chair
 - Vice President of Academic Senate, Co-Chair
 - Three faculty appointed by the Academic Senate.
 - One classified employee appointed by classified employees
 - One confidential employee appointed by the superintendent/president or his/her designee
 - One Dean or Director from each of these areas; Academic Services, Administrative Services, Student Services
 - One student appointed by students
 - Director of Research, Planning and Institutional Effectiveness

Initiatives	Evaluation & Targets / Tasks	Results	Action & Follow-Up
Committee - Institutional Planning and Effectiveness - Review Timelines - Review timelines for IPEC responsibilities to ensure effective and timely completion. Academic Years: 2015 - 2016 Start Date: 09/10/2015 Initiative Status: Active		01/17/2016 - IPEC reviewed and analyzed the timelines for the Annual Report on the Master Plan, The Strategic Plan and the Master Plan. IPEC decided to keep the Annual Report on the Master Plan timeline and the Master Plan timeline. However, IPEC is sending forth a recommendation that the Strategic Plan timeline be doubled to a full academic year to include more time for drafting and campus-wide participation. IPEC will finalize this plan at its first meeting in the Spring. Result: Satisfactory Report Type: Mid-Year	
Committee - Institutional Planning and Effectiveness - Review IPEC processes and protocols - Review, revise, update, and formalize IPEC processes and protocols for major institutional reports and plans. Academic Years: 2015 - 2016 Start Date: 09/10/2015 Initiative Status: Active		01/17/2016 - Reviewing the processes and protocols was done along with the timeline review. As with the timeline review, IPEC is recommending only changes to the processes in the building of the Strategic Plan, the highlights of which are to use task forces for each goal from the Master Plan and to utilize a year-long process. Result: Satisfactory Report Type: Mid-Year	
Committee - Institutional Planning and Effectiveness - 2016 Annual Report on the Master Plan - Complete the 2016 Annual Report on the Master Plan. Academic Years: 2015 - 2016 Start Date: 09/10/2015		01/17/2016 - IPEC is in the process of collecting data and reports from across the campus. The process of writing the report will be completed in the Spring. Result: Satisfactory Report Type: Mid-Year	

Initiatives	Evaluation & Targets / Tasks	Results	Action & Follow-Up
<p>Initiative Status: Active</p> <p>Committee - Institutional Planning and Effectiveness - IEPI framework of indicators - Review the methodology and goals for the Institutional Effectiveness Partnership Initiative framework of indicators.</p> <p>Academic Years: 2015 - 2016</p> <p>Start Date: 09/10/2015</p> <p>Initiative Status: Active</p>		<p>01/17/2016 - Dr. Ozturk led the discussion on the IEPI framework of indicators in September. IPEC discussed its role in IEPI and is recommending that IEPI responsibilities and timelines be included in the next Integrated Planning Manual.</p> <p>Result: Satisfactory</p> <p>Report Type: Mid-Year</p>	
<p>Committee - Institutional Planning and Effectiveness - General Expectations - Agendas Posted</p> <p>Minutes Recorded</p> <p>Quorum Attained</p> <p>Attendance at meetings recorded in minutes</p> <p>Academic Years: 2013 - 2014 2014 - 2015 2015 - 2016 2016 - 2017 2017 - 2018 2018 - 2019 2019 - 2020 2020 - 2021 2021 - 2022 2022 - 2023 2023 - 2024 2024 - 2025 2025 - 2026 2026 - 2027 2027 - 2028 2028 - 2029 2029 - 2030</p> <p>Start Date: 11/06/2013</p> <p>Initiative Status: Active</p>		<p>01/17/2016 - IPEC met all general expectations for posting agendas, posting minutes that include attendance, and reaching quorum at its meetings. All material is kept up to date on its web page.</p> <p>Result: Satisfactory</p> <p>Report Type: Mid-Year</p>	